



JON S. CORZINE
Governor

STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
HAGEDORN PSYCHIATRIC HOSPITAL
200 SANATORIUM ROAD
GLEN GARDNER, NJ 08826

TEL: 908-537-2141

JENNIFER VELEZ
Commissioner

KEVIN MARTONE
Assistant Commissioner

DEBRA A. SMITH
Chief Executive Officer

October 19, 2007

Residents of Glen Gardner Borough

On January 15, 1999 the Hagedorn Psychiatric Hospital implemented an Automated Community Notification Program. The program was designed to notify participating residents whenever there was a patient walk away from Hagedorn. In that event the notification system would then dial the phone number of the resident leaving a brief message about the walk away. A follow up call is also made when the notification has been cancelled.

Hagedorn Psychiatric Hospital has not had the occasion to use the notification system in the past four years and it seems very appropriate to update the system now. This letter affords local residents the opportunity to be added to the notification list.

Attached is a more detailed explanation of how the notification system works and a form that you can complete in the event you are interested in being added to the program. If you have any questions please feel free to call my office at (908) 537-3101. Thank you.

Sincerely,

Debra A. Smith
Chief Executive Officer

DAS/KMH
K:CLM:10-07 Community Update Letter and Form

HAGEDORN PSYCHIATRIC HOSPITAL COMMUNITY NOTIFICATION SYSTEM

1. The Hagedorn Psychiatric Hospital will activate the system when it is known that a patient has left the grounds, or there is reason to believe one had.
2. The Hagedorn staff will record a message on the system which will say something similar to "You have a message from the Hagedorn Psychiatric Hospital, to get this message Press Zero". "To delete press *D".

Note: The system will leave a message on most answering machines, but will keep calling because an answering machine cannot press "Zero" to acknowledge the call. If you get the message on your answering machine, call (908) 537-3111 for the information. Ignore caller ID telephone numbers in these cases because the number showing will reflect the hospital telephone trunk line. For information you must call (908) 537-3111 only.

3. If there is no answer the system will call every ten minutes until it receives acknowledgement that the message has been received. If you are going to be away from your home or for any other reason wish to be temporarily removed from the notification call, please contact Kim Heft at (908) 537-2141 ext. 2203 to provide us with dates to program you off of the system. This will avoid an overload on your answering machine of repeat calls.
4. When the reason for the alert no longer exists, another message will go out canceling the alert. This message will basically say, "This is the Hagedorn Psychiatric Hospital". Again, there may be a slight pause and then the directions to press "Zero". You will then hear a message similar to, "The patient previously reported as missing has returned to the Hospital". If you did not receive this recorded message please call (908) 537-3111.
5. These follow-up calls will not be made before 6 a.m. or after 11 p.m. unless in the judgment of the Hagedorn Psychiatric Hospital, the incident is serious enough to warrant the notification.

I am interested in being added to the Hagedorn Psychiatric Hospital Community Notification System. Please add my profile information below to your program.

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER(S): _____

Please RSVP to:

Debra A. Smith, Chief Executive Officer
Hagedorn Psychiatric Hospital
200 Sanatorium Road
Glen Gardner, NJ 08826