

FEBRUARY 16, 2010

The meeting of the Glen Gardner Borough Council was called to order by **Mayor Stanley Kovach** at 7:30 p.m.

Mayor Kovach announced and had placed in the minutes that adequate notice of the Glen Gardner Borough Council Meetings has been provided in accordance with the "Sunshine Law" by notification to the *Hunterdon County Democrat* on 1/15/09 and the *Hunterdon Review* on 1/14/09. This notice has been posted on the public bulletin board and filed with the Borough Clerk.

MEMBERS PRESENT: Jack O'Brien, Carol Morton, Steve Yaros, Linda Rifino, Richard Mitterando (8:10), Robert Nappa.

MEMBERS ABSENT: None.

OTHERS PRESENT: Nancy Smith, Trooper Claire Inskeep, Kevin Green, Eric Noon, Hampton Rescue Squad members.

O'Brien made a motion to approve the minutes of the **February 2, 2010** meeting. Seconded by **Rifino**. **Ayes:** O'Brien, Yaros, Rifino. **Absent for Vote:** Mitterando. **Abstain:** Morton, Nappa.

CORRESPONDENCE

NJ AniMeals thanked the Council for its recent donation.

Tax Collector Diane Laudenbach advised the Council of a new law, which allows the municipality to charge up to \$50.00 for additional tax lien redemption calculations. Two requests are allowed at no cost per year. **Mrs. Morton** asked for further explanation of this. **Mrs. Smith** explained that when a property owner wishes to redeem or cancel a tax sale on their property, they must have the collector calculate all the costs. **Morton** made a motion to include this fee of \$50.00 in the fee ordinance. Seconded by **O'Brien**. **Ayes:** O'Brien, Morton, Yaros, Rifino, Nappa. **Absent for Vote:** Mitterando.

Ms. Laudenbach also advised the Council of a proposed Senate Bill, which would consolidate the municipal tax assessor, tax collector, health services and animal control to the county. The Council agreed to oppose this bill. **Morton** made a motion to adopt **Resolution 10-25 Opposition to Senate Bill 458**. Seconded by **Nappa**. **Ayes:** O'Brien, Morton, Yaros, Rifino, Nappa. **Absent for Vote:** Mitterando.

RESOLUTION NO 2010-25

OPPOSITION TO SENATE BILL S-458

Whereas, Senate Bill 458 calls for a referendum to consolidate the municipal tax assessor, municipal tax collector, municipal health services and municipal animal control services at the county, and;

Whereas, Senate bill 458 does not give the municipality any option if the county voters cast a majority to consolidate, and;

Whereas, consolidation would cause unnecessary hardship on citizens who rely on the municipal tax office for information and assistance, particularly the community's senior citizens who depend on tax offices for assistance in completing tax freeze and rebate forms. Without proper study there is no proof that consolidation will save any public money, and;

Whereas, Senate Bill 458 calls for a master plan for the consolidation of the tax assessment and tax collection functions after enactment of the proposal without giving the public the opportunity to review and comment on the proposed master plan, and;

Whereas, current state statutes place responsibility for tax assessment and tax collection under municipal jurisdiction, and;

Whereas, it is the municipalities responsibility to collect all property taxes due and distribute same to the other taxing authorities, as well as enforcing laws on delinquents, and;

Whereas, current statute provide for the reserve for uncollected taxes to be included in the municipal budget;

Now, therefore, be it Resolved, that the governing body of the Borough of Glen Gardner, County of Hunterdon and State of New Jersey does hereby oppose the passage and enactment of Senate Bill 458.

Be it Further Resolved, that a certified copy of this resolution be sent to Senate President Stephen Sweeney, Senator Jeffrey Van Drew, Chairman of the Community & Urban Affairs Committee and Senator Doherty representing this district as a sign of our opposition to this proposal.

Hunterdon County Utilities Authority advised the Borough of the state-mandated requirements for recycling. They will have an informational meeting on March 5, 2010. Recycling Coordinator **Judy Bass** will be asked to attend.

OLD BUSINESS

Mayor Kovach opened the **Public Hearing on ORDINANCE 2010-01 AND ORDINANCE TO EXCEED THE CAP; INDEX RATE OF LESS THAN 5%**. With no comments from either the Council or the Public, the Public Hearing was closed. **Morton** made a motion to adopt Ordinance 2010-01 on final reading. Seconded by **Yaros**. **Ayes: O'Brien, Morton, Yaros, Rifino, Nappa**. **Absent for Vote: Mitterando**.

NEW BUSINESS

Nappa made a motion to adopt the following resolution. Seconded by **Morton**. **Ayes: O'Brien, Morton, Yaros, Rifino, Nappa**. **Absent for Vote: Mitterando**.

RESOLUTION NO. 10-23

WHEREAS, due to the inclement weather on February 10, 2010 and the closing of its offices on that date, it is the desire of the Borough to allow its residents sufficient time to pay the first quarter 2010 real estate taxes and the fourth quarter water bills.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Glen Gardner, County of Hunterdon and State of New Jersey, that the grace period is extended to February 12, 2010.

Mayor Kovach introduced **ORDINANCE 2010-02 AN ORDINANCE ESTABLISHING THE 2010 SALARY ORDINANCE FOR THE BOROUGH OF GLEN GARDNER, COUNTY OF HUNTERDON**. **Morton** made a motion to adopt Ordinance 2010-02 on first reading. Seconded by **Nappa**. **Ayes: O'Brien, Morton, Yaros, Rifino, Nappa**. **Absent for Vote: Mitterando**. The Public Hearing is scheduled for **March 16, 2010**.

**BOROUGH OF GLEN GARDNER
ORDINANCE #2010 - 02**

BE IT ORDAINED by the Mayor and Council of the Borough of Glen Gardner that the 2010 Salary Ordinance of the Borough of Glen Gardner in the County of Hunterdon be adopted in the form following:

SECTION 1. That the salary or compensation for certain officers or employees of the Borough of Glen Gardner are as follows:

	2010		
	Salary & Wage Range		
Borough Clerk	\$20,000.00	- \$35,000.00	
Deputy Clerk	1,000.00	- 5,000.00	
Assessment Search Officer	1,000.00	- 1,500.00	
Tax Assessor	6,500.00	- 8,500.00	
Tax Collector	7,500.00	- 15,000.00	
Deputy Tax Collector	1,000.00	- 5,000.00	
Tax Search Officer	1,000.00	- 1,500.00	
Chief Financial Officer	5,000.00	- 9,000.00	
Treasurer	4,500.00	- 8,500.00	
Deputy Treasurer	1,000.00	- 2,500.00	
Land Use Secretary	4,000.00	- 9,500.00	
Board of Health Secretary	1,500.00	- 5,000.00	
Municipal Housing Liason	1,000.00	5,000.00	
Zoning Officer	4,000.00	- 7,500.00	
Code Enforcement Officer	1,000.00	- 2,500.00	
Public Works Supervisor	20.00	- 35.00	per hr.
Public Works Employees	13.00	- 25.00	per hr.
Seasonal Laborers	10.00	15.00	
Sanitation Clerk	2,000.00	- 5,000.00	
Water Clerk	2,000.00	- 5,000.00	
Water Collector	10,000.00	- 16,000.00	

Deputy Water Collector	1,000.00	-	5,000.00	
Water Treasurer	1,500.00	-	3,000.00	
Water Licensed Operator	3,500.00	-	7,000.00	
Recycling Coordinator	500.00	-	2,000.00	
Clean Communities Coordinator	100.00	-	500.00	
Mayor	1,800.00	-	5,500.00	
Council Member	1,500.00	-	5,000.00	
Fire Official	12.00	-	35.00	per hr.
Perc Official	one-half of fees collected			
Janitor - Municipal Building	1200.00	-	3000.00	
Mileage	Per I.R.S. Regulations			
Grant Administrator	15.00	-	30.00	per hr.
Animal Registrar	1,200.00	-	3,000.00	
Longevity	2% of base	-	4% of base	

SECTION II. The within Ordinance shall become effective upon publication after final passage according to law.

Stanley Kovach, Mayor

Marilyn Hodgson, R.M.C.

Morton made a motion to accept the financial reports for January, 2010. Seconded by **Rifino**.
Ayes: O'Brien, Morton, Yaros, Rifino. Absent for Vote: Mitterando. Abstain: Nappa.

Mrs. Smith made a transfer to allow for funds to repair the street sweeper. **Morton** made a motion to adopt the following resolution. Seconded by **O'Brien**. **Ayes: O'Brien, Morton, Yaros, Rifino, Nappa. Absent for Vote: Mitterando.**

**BOROUGH OF GLEN GARDNER
RESOLUTION #2010 - 24
TRANSFER OF FUNDS**

WHEREAS, it appears that the 2009 Reserve unexpended balance in the following accounts will not be sufficient to pay outstanding bills:

Roads - Other Expenses

AND WHEREAS, it appears that there will be an unexpended balance in the 2009 Reserve Appropriation for the following accounts:

Sanitation - Salaries & Wages

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Glen Gardner, that the following transfer be and the same is hereby authorized and the within resolution is the authority of the Chief Financial Officer to make said transfer:

FROM:

\$ 7,500.00 Sanitation – S&W

TO:

Roads - OE

Dated: February 16, 2010

COMMITTEE REPORTS

Trooper Inskeep of the Washington Station presented a Monthly Activity Report for January. It was an extensive list of activities, which included 191 motor vehicle stops, 43 property checks and 2 neighbor disputes. **Mr. Nappa** reported that the 2009 January Report from Perryville was 10 motor vehicle stops. He commended the Washington Station Troopers and felt that traffic issues have been greatly reduced due to their presence.

Mr. O'Brien reported that bids were received on February 11, 2010 for tipping fees for the disposal of municipal solid waste. Two bids were received with optional bids of one-year, three-year and five-year. **Mrs. Smith** prepared a spreadsheet of the options from Covanta and Waste Management. It was felt that the five-year bid was the best option with the following prices per ton based on an estimated tonnage of 825:

Year 1--\$70.00

Year 2--- 71.40

Year 3--- 72.28

Year 4--- 74.28

Year 5--- 75.77

O'Brien made a motion to accept the bid from **Covanta/TransRiver Marketing** for Bid C-Five Year Contract. Seconded by **Morton**. **Ayes: O'Brien, Morton, Yaros, Rifino, Nappa.**
Absent for Vote: Mitterando.

Mr. O'Brien reported that the defective part in the upstairs furnace has been replaced. There is a gap in which water is coming in. He will have the DPW fix this when the weather improves. He is also going to request service contracts from several different contractors.

Mr. O'Brien mentioned that he and the Clerk met with Capable Communications. They are going to evaluate both the telephone and electric bills to see where costs can be cut. There is no cost to the Borough of Glen Gardner since they are paid by the utilities.

Mr. O'Brien also mentioned the proposed Glen Gardner School reunion to be held at the Park. Since **Mrs. Morton** is an alumnus the fees will be waived. The Clerk mentioned that the baseball field is solidly booked through June.

Kevin Green of the Fire Department reported that everything is going well with the Mobile Intensive Care Unit. He also presented two applications for Associate Members. The procedure for new members is still not finalized. **Mr. Nappa** explained that he had met with **Lt. Iannone**

of the Washington Station to discuss background checks. This should be done easily with the results returned quickly. **Mr. Green** and **Mr. Noon** questioned if Associate Members would have to do this. They also requested a list of Associate Members and Active Members on file with the Borough. The Clerk explained that there has never been a list of Associate Members to her knowledge. **Mr. Nappa** will contact **Ivan Cohn** of Statewide Insurance to get more information on procedures. **O'Brien** made a motion to accept **Alysann Pettinati** and **Alicia Noon** as Associate Members subject to confirmation of background requirements. Seconded by **Rifino**. Ayes: **O'Brien, Morton, Yaros, Rifino, Nappa**. Abstain: **Mitterando**.

Mr. Green reported that they have old turnout gear, which can no longer be used. He suggested that training centers may be able to use the gear. The Council agreed to donate the unwanted turnout gear to a training center. **Ms. Rifino** reminded them to remove Glen Gardner identification from the gear.

Bob Engel from the Hampton Rescue Squad reported that they have submitted the specs for the new ambulance and will go out for bid shortly. **Mayor Kovach** advised that the Council put \$25,000 into the 2010 Budget to go toward the ambulance. **Ms. Rifino** thanked the Rescue Squad for their assistance to her.

Mayor Kovach asked the Council about forming a team for the Trivia Bee at CPS. Since most of the Council is unavailable, they could not have a team but could be a sponsor. **O'Brien** made a motion to be a Gold Sponsor with a donation of \$100.00. Seconded by **Mitterando**. Ayes: **O'Brien, Morton, Yaros, Rifino, Mitterando, Nappa**.

Mr. Mitterando reported that the DPW did a great job during the recent snow storm. The mason dump truck needs to be repaired.

Mayor Kovach asked the Council if they reviewed the budget recommendations from the Auditor, but the Council did not receive this information. The Clerk made copies for the Council to review.

Nappa made a motion to approve the audited bills. Seconded by **Yaros**. Ayes: **O'Brien, Morton, Yaros, Rifino, Mitterando, Nappa**.

COMMENTS FROM THE PUBLIC

Mr. Green mentioned that the Fire Department will be having a Car Show on May 23, 2010. The Clerk reminded him that the Park is often used in the summer and should be consulted about dates.

With no additional business to come before the Council, **Rifino** made a motion to adjourn the meeting at 8:40 p.m. Seconded by **Morton**. All Ayes.

Marilyn Hodgson, R.M.C.

VO No	PO No	Vendor ID	Account	Acct Desc 1	Description	Amount	Invoice No	Check No
81	4126	CURRENT FUND	01-201-23-220-2-235	Employee Group Insurance	February Health Benefits	\$ 3,102.39	ID #038700	WT-7856408559
82	4157	NJ STATE HEALTH BENEFITS	01-201-26-315-2-295	Vehicle Maintenance	January Vehicle Supplies	\$ 64.91	6276001250414627600153708	1787
83	4160	ADVANCED AUTO COMMERCIAL	01-201-31-460-2-295	Gasoline	300 gallons of gasoline	\$ 684.08	Inv #887502	1788
84	4149	ALLIED OIL COMPANY, LLC	01-201-32-465-2-341	Solid Waste Disposal	Tipping Fees - 1/19/10, 1/20/10	\$ 985.32	Inv #WARRE-005340	1776
85	4158	COVANTA WARREN ENERGY RESOURCE CO.	01-201-32-465-2-342	Solid Waste Disposal	Recycling Tax - 1/19/10, 1/20/10	\$ 43.47	Inv #WARRE-005340	1776
86	4158	COVANTA WARREN ENERGY RESOURCE CO.	01-201-32-465-2-342	Solid Waste Disposal	Recycling Tax - 1/25, 1/26/10	\$ 39.60	Inv #WARRE-005366	1789
87	4158	COVANTA WARREN ENERGY RESOURCE CO.	01-201-32-465-2-341	Solid Waste Disposal	Tipping Fees - 1/25, 1/26/10	\$ 897.60	Inv #WARRE-005366	1789
88	4147	EHRlich	01-201-26-310-2-207	Buildings and Grounds	Quarterly Pest Protection Service	\$ 140.00	Inv #109	1790
89	4147	H.K. BUZBY & SONS	01-201-26-290-2-234	Streets and Road Maintenance	90 Degree Elbow for PVC Pipe	\$ 3.55	Inv #285466	1777
90	4141	JCP & L	01-201-31-430-2-226	Electricity	Park Pavilion	\$ 18.65	Acct #100060231436	1778
91	4142	JCP & L	01-201-31-430-2-226	Electricity	Borough Garage - 2166 Route 31	\$ 1,077.05	Acct #100044708859	1778
92	4152	JCP & L	01-201-31-435-2-226	Street Lighting	Traffic Lights	\$ 142.55	Acct #200000053302	1778
93	4152	JCP & L	01-201-31-430-2-226	Electricity	83 Main Street	\$ 257.39	Acct #200000053302	1778
94	4143	KONE, INC.	01-201-26-310-2-229	Buildings and Grounds	February Elevator Maintenance	\$ 163.27	Inv #220304952	1779
95	4144	MUNICIPAL CLERK'S ASSOC. OF NJ	01-201-20-120-2-211	Municipal Clerk	Replace defective ignitor in furnace in Mayor's Office	\$ 160.00		1780
96	4153	PUBLIC WORKS ASSOC. OF NJ	01-201-20-120-2-239	Municipal Clerk	Clerks' Conference - March 22 - 25, 2010 Marilyn Hodgson	\$ 255.00	Registration for M. Hodgson	1781
97	4153	RECORDER PUBLISHING COMPANY	01-201-21-180-2-239	Planning Board	Legal Notice - Ordinance #2010-01	\$ 71.29	Inv #S2509766000	1782
98	4153	RECORDER PUBLISHING COMPANY	01-201-21-180-2-239	Planning Board	Annual Meeting Notice - Council	\$ 80.00	2010 Membership Dues	1783
99	4159	ROY HALL	01-201-26-291-2-300	Emergency Snow Removal	Annual Meeting Notice - Planning Board	\$ 6.98	Annual Meeting Notice	1784
100	4161	SHAMMY SHINE CAR WASHES	01-201-26-290-2-234	Streets and Road Maintenance	Reimbursement for truck parts	\$ 44.30	Acct #5373	1791
101	4154	TREASURER, STATE OF NEW JERSEY	01-201-26-290-2-220	Streets and Road Maintenance	Car Washes for January 2010	\$ 14.00	Inv #100173160	1785
102	4145	WASHINGTON ONE STOP	01-201-26-290-2-234	Streets and Road Maintenance	Stormwater Discharge Annual Permit -MSRP-Tier B General Permit	\$ 171.48	Inv #30200, 30337,30390,30444	1786
					January Supplies	\$ 5,807.00		

VO No	PO No	Vendor ID	Account	Acct Desc 1	Description	Amount	Invoice No	Check No
29	4126	WATER OPERATING	05-201-55-502-2-235	Other Expenses	February Health Benefits	\$ 1,659.08	ID #038700	WT-7856408559
30	4146	NJ STATE HEALTH BENEFITS	05-201-55-502-2-287	Other Expenses	Water Analyses	\$ 122.80	Inv #1178197	0456
						\$ 1,781.88		

VO No	PO No	Vendor ID	Account	Acct Desc 1	Description	Amount	Invoice No	Check No
5	4140	ANIMAL CONTROL	12-200-56-850-2-300	Dog Trust	January Services	\$ 568.00	Acct #1553	0072
						\$ 568.00		